Place photo here

REGISTRATION FORM

REG'N #

GRADE LEVEL:
please tick appropriate box

- 5th Form ☐
- Lower 6th Form ☐
- Upper 6th Form ☐

QUALITY ACADEMICS

Learning from the past, preparing for the future

PLEASE COMPLETE IN BLOCK CAPITALS

In order for us to serve you better, please complete each section accurately so that the correct information will be placed on your records

1. PERSONAL DETAILS OF STUDENT:

NAME _____ _____ _____
Surname *First Name* *Middle Name*

(Please tick appropriate box)
Mr. ☐ Mrs. ☐ Miss ☐

DATE OF BIRTH ____ ____ ____ **AGE:** _____
DD *MM* *YY*

NATIONALITY: _____ TRN # _____

HOME/MAILING ADDRESS: _____

_____

EMAIL ADDRESS: _____

TELEPHONE NO. *(Home)*
(876) _____ - _____

TELEPHONE NO. *(Cellular- Digicel)*
(876) _____ - _____

TELEPHONE NO. *(Cellular - Other)*
(876) _____ - _____

NAME OF CURRENT SCHOOL	PERIOD OF ATTENDANCE			
	From:		To	

2. NEXT OF KIN: *(closest living relative)*

Mr. ☐ Mrs. ☐ Miss ☐ **FULL NAME:** _____ **NATIONALITY:** _____

RELATIONSHIP TO STUDENT:
Mother ☐ Father ☐ Sister ☐ Brother ☐ Other _____

CONTACT NO. (Cell)
(876) _____ - _____

CONTACT NO. (Home/Other)
(876) _____ - _____

HOME/MAILING ADDRESS _____

EMAIL ADDRESS: _____ OCCUPATION: _____

WORKPLACE: _____ DEPARTMENT: _____

3. SCHOOL FEE SPONSOR: *(Person responsible for paying school fee)*

NAME OF SCHOOL FEE SPONSOR _____ CONTACT NO. _____ - _____

COMPANY NAME: _____ OFFICE ADDRESS: _____

EMPLOYMENT DURATION _____ *Yrs.* _____ Mths. FROM: _____ TO: _____

4. EXAMINATION RECORD: Subject passes at CSEC/CAPE

	SCHOOL	SUBJECT/S	LEVEL *(please tick)*		YEAR	RESULT
			CSEC	CAPE		
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

10. DOCUMENTS/ITEMS REQUIRED: (Highlighted items MUST accompany completed Registration Form)

I. **Two (2) passport-size picture** ☐ II. **Birth Certificate** ☐ III. **ID of School Fee Sponsor** ☐

Continue overleaf . . .

5. SUBJECT CHOICES: Saturday Offerings: Pre-CXC & CXC – CSEC (Please tick to select subject choices)

1. CSEC Biology (5th Form) ☐
2. CSEC Chemistry (5th Form) ☐
3. CSEC Eng. Lang (5th Form) ☐
4. CSEC H. & S Biology(5th Form) ☐
5. **CSEC Add Math** (5th Form) ☐
6. CSEC Mathematics (5th Form) ☐
7. CSEC Physics (5th Form) ☐
8. CSEC P. O.A (5th Form) ☐
9. CSEC P.O.B. (5th Form ☐
10. ☐

6. CAPE SUBJECT CHOICES: Saturday Offerings: (Please tick to select subject choices)

1. CAPE Physics– Unit 1 ☐
2. Pure Mathematics Unit 1/2 ☐

7. SPECIAL CONSIDERATION

WILL YOU REQUIRE SPECIAL CONSIDERATION FOR CAPE/ CSEC EXAMINATIONS? YES ☐ NO ☐

10. FINANCING: (*NB – Registration Fee is NON-REFUNDABLE)

Amount being paid with this application **J$** _____ Cash ☐ Cheque ☐ Debit Card ☐ Credit Card ☐

TERMS OF PAYMENT: Please select payment option: **Full Payment** ☐ **Payment Plan** ☐

PAYMENT PLAN:

- The preferred way is that all fees are paid in full at registration.

OR

- 50% at registration and the balance paid in four (4) equal monthly installments from October to January 2021.

I have read and hereby agree to the above terms of payment: Parent's/ Sponsor's Signature ……. Date:……20…….

11. OTHER

HOW DID YOU HEAR ABOUT QUALITY ACADEMICS? **Friend or relative** ☐ **Television** ☐ **Gleaner Classified** ☐ **Instagram** ☐ **School Website** ☐ **WhatsApp** ☐ **Other** ☐ _____

COMPLETION OF THIS FORM INDICATES THAT:

I agree with the school rules, payment policies and refund conditions as outlined by the school. Any falsification of data will disqualify me from entry. I also agree to give one term's written notice for the refunding of fees before withdrawing myself/ any child/ward from the school.

Student's Signature: …… ***Parent's/ Guardian's Signature:*** …… *Date:…….. 20……*

12. FOR OFFICE USE ONLY

Date	Invoice #	Total (J$)	Amount Paid (J$)	Receipt #	Balance Due (J$)

June 2019. © **Quality Academics reserves the right to withdraw subjects/programmes that are not viable.**

Kindly email all enquiries to assistantadmn.qa@gmail.com

VISIT US AT

77 HALF WAY TREE ROAD, KINGSTON 10

Tel. (876) 906-0003, 906-0041, 906-0042; 906-0043

Check the web-site often at **www.quality academics.com** for notices, calendar events, rules and updates.